

National Governors Association Center for Best Practices Education Division
Improving Student Learning at Scale Project

Final Report Requirements

To: Improving Student Learning at Scale (ISLS) Project Leads

From: Sarah Silverman, NGA Center – ssilverman@nga.org; 202-624-5486

RE: ISLS Final Report Requirements

Please complete this cover sheet and append supporting documentation to compose your final report for the Improving Student Learning at Scale Project. Final reports should be submitted to Sarah Silverman at ssilverman@nga.org no later than **June 18, 2015**.

Please Select One:

_____ We will complete this project effective June 30, 2015 and request no further extensions.

_____ We request a no-cost extension through _____ (no later than December 1, 2015).

_____ We request additional funding from NGA in the amount of \$ _____ (no more than \$25,000).

Please complete and attach the following supporting documents:

- A **financial report**, including a summary of expenditures to date according to your approved budget. If you will complete the project with remaining funds left over, please indicate the amount of funds to be returned. If you are requesting a no-cost extension or additional funding, please provide a revised budget and expenditure timeline.
- A **narrative report**, including a summary of the activities completed as part of your state's participation in the Improving Student Learning at Scale Project. Suggested length for this section is 3-5 pages.
- Responses to the following **reflection questions**, constructed with input from all team members. Suggested length for this section is 3-5 pages.
 - What factors in your state make advancing college and career-readiness standards particularly challenging? How have you used this project to address those challenges? What challenges remain and how have you planned to address them?
 - What factors in your state are advantageous to advancing college and career-readiness standards? How have you used these advantages to leverage support for improving college and career readiness?
 - What are the steps your state needs to take next? How will your state address these steps OR What is your state's sustainability strategy? What forms of assistance will be helpful to your state going forward?
 - What benefits did your state realize from participation in this project? What were the project's successes and challenges?
 - Of the meetings, support, and financial resources provided to your state, what was most helpful? What could be improved in future projects?